INDUSTRIAL COURT OF TRINIDAD AND TOBAGO

EMPLOYMENT OPPORTUNITY (ON CONTRACT)

Applications are invited from suitably qualified persons for employment, on contract, for a period of two (2) years, to fill the position of Security Manager, at the Industrial Court of Trinidad and Tobago.

SECURITY MANAGER

JOB SUMMARY

This job requires the incumbent to provide the strategic coordination and direction for the security of the Court and to ensure that the judges, staff and assets of the Court are secure.

KEY DUTIES AND RESPONSIBILITIES

- Formulates and implements security policies for the Court.
- Directs and coordinates the operational and administrative functions of the Security Service at the Court.
- Addresses issues during emergencies and ensures that emergency procedures are designed and developed for all personnel in the Industrial Court Buildings (North, South and Tobago)

REQUIRED EXPERIENCE AND TRAINING

Considerable experience in dealing with security management/security related matters or has operated as a Security Manager at an established institution.

MINIMUM QUALIFICATIONS and KNOWLEDGE

- A Bachelor's Degree or Diploma in Security Management, Security Administration, Criminology or Criminal Justice from an accredited institution
- Knowledge of security and safety matters
- Experience in the Police Service will be an asset

Salary and other terms and conditions of employment are to be negotiated with the Chief Personnel Officer, Personnel Department and approved by the Honourable Attorney General.

Applications with Curriculum Vitae, two (2) references and copies of Certificates are to be submitted by 4:00 p.m. on Friday 22nd October 2021 to:-

The Registrar,
Industrial Court
Fourth Floor,
Industrial Court Building,
#7 St. Vincent Street
Port of Spain
Attention: Senior Human Resource Officer
Ref: Security Manager

Drop Boxes are located at the Industrial Court of Trinidad and Tobago
(North) #7 St. Vincent Street
and South Office
#6 Irving Street, San Fernando

Unsuitable applications will not be acknowledged.